

**FRANCES BANTA WAGGONER LIBRARY
SPACE NEEDS SUMMARY**

	<u>Sq.ft.</u>
ENTRY.&.ORIENTATION.....	3,186
ADULT / POPULAR.....	2,866
ADULT / NONFICTION.....	3,093
TEENS.....	805
CHILDREN'S.....	4,000
MEETING.....	2,123
STAFF.....	1,331
DESIGNATED NONASSIGNABLE.....	<u>908</u>
Sum of all department totals.....	18,311
Nonassignable / mech @ 5% of gross.....	1,077
Nonassignable / other @ 10% of gross.....	2,154
GROSS AREA NEEDED.....	<u><u>21,542</u></u>

FRANCES BANTA WAGGONER LIBRARY SPACE NEEDS SUMMARY

ENTRY & ORIENTATION	Sq.ft.
<i>Traffic dispersal</i>	240
<i>Customer service</i>	836
<i>Self-service center</i>	240
<i>New book display</i>	630
<i>Refreshments / vending</i>	100
<i>Interior materials return (roomlet)</i>	60
<i>Exterior materials return ./ walk-up (roomlet)</i>	60
<i>Exterior materials return ./ drive-up (roomlet)</i>	80
ASSIGNABLE SPACE IN DEPT.	2,246
Nonassign allow (@ 10% of assign)	225
Allowance for airlock entry ./ vestibule	320
Allowance for public restrooms	395
DEPARTMENT TOTAL	3,186

ADULT / POPULAR	Sq.ft.
<i>Fiction + seating</i>	1,893
<i>Nonprint</i>	462
<i>Magazines + seating</i>	250
ASSIGNABLE SPACE IN DEPT.	2,605
Nonassign allow (@ 10% of assign)	261
DEPARTMENT TOTAL	2,866

ADULT / NONFICTION	Sq.ft.
<i>Tech zone (incl. maker space?)</i>	685
<i>Nonfiction + seating</i>	1,019
<i>Large print</i>	256
<i>Genealogy + seating</i>	172
<i>Small group study rooms</i>	420
<i>Quiet reading room</i>	260
ASSIGNABLE SPACE IN DEPT.	2,812
Nonassign allow (@ 10% of assign)	281
DEPARTMENT TOTAL	3,093

TEENS	Sq.ft.
<i>Teen collection + seating</i>	642
<i>Teen tech zone</i>	90
ASSIGNABLE SPACE IN DEPT.	732
Nonassign allow (@ 10% of assign)	73
DEPARTMENT TOTAL	805

CHILDREN'S	Sq.ft.
<i>Preschool collection + seating (incl tech)</i>	1,218
<i>Gradeschool collection + seating (incl tech)</i>	1,658
<i>Storytime room</i>	510
<i>Discovery zone</i>	250
ASSIGNABLE SPACE IN DEPT.	3,636
Nonassign allow (@ 10% of assign)	364
DEPARTMENT TOTAL	4,000

MEETING	Sq.ft.
<i>Gallery</i>	290
<i>Multi-purpose room</i>	1,050
<i>Conference room</i>	390
<i>Kitchenette (room)</i>	120
<i>Table / chair storage room</i>	80
ASSIGNABLE SPACE IN DEPT.	1,930
Nonassign allow (@ 10% of assign)	193
Allowance for meeting room lobby	0
Allowance for meeting room restrooms	0
DEPARTMENT TOTAL	2,123

STAFF	Sq.ft.
<i>Director's office</i>	150
<i>Staff workroom</i>	625
<i>Technical processes (room)</i>	0
<i>Network room</i>	210

<i>Staff break room</i>	225
ASSIGNABLE SPACE IN DEPT.	1,210
Nonassign allow (@ 10% of assign)	121
Allowance for staff restroom	210
DEPARTMENT TOTAL	1,331

DESIGNATED NONASSIGNABLE	Sq.ft.
<i>Receiving & delivery (room)</i>	230
<i>Staff entry (room)</i>	100
<i>Storage room -- general supplies & misc.</i>	120
<i>Storage room -- program supplies</i>	120
<i>Storage room -- maintenance supplies</i>	60
<i>Storage room -- used book sale</i>	120
<i>Telecommunications equipment room</i>	75
ASSIGNABLE SPACE IN DEPT.	825
Nonassign allow (@ 10% of assign)	83
DEPARTMENT TOTAL	908

Sum of all department totals 18,311

Nonassign / mech @ 5% of gross 1,077
Nonassign / other @ 10% of gross 2,154

GROSS AREA NEEDED 21,542

NONASSIGNABLE SUMMARY	Sq.ft.	Pct n/a	Pct gross
Nonassign / mechanical	1,077	16.16%	5.00%
Nonassign / other	2,154	32.33%	10.00%
Dept nonassignable	1,600	24.01%	7.43%
Vestibules	320	4.80%	1.49%
Restrooms	605	9.08%	2.81%
Nonlibrary assignable	908	13.62%	4.21%
	6,663		30.93%

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